

DIGESTIVE DISORDERS FOUNDATION SUFFOLK

AGM 2016

Minutes of the Annual General Meeting of the DDF Suffolk held in the Endoscopy Unit at Ipswich Hospital on Tuesday 15 November 2016

Present: Dr John Wyke (Chairman), Mrs Judith Steward (Treasurer), Mrs Marjorie Thompson (Secretary), Dr Yin Miao, Dr Abdul Mohsen, Mrs Muriel Green, David Lowe, Mrs Denise Wilding, Mr Humphry Adair, Mrs Sue Agar, Mr Thomas Groot-Wassink

The meeting was opened at 18.45pm, by the Chairman, Dr John Wyke who welcomed all those present to the meeting

1 Apologies

Mrs Barbara McGrail

2 Minutes

The Minutes of the last AGM, which was held on 09 November 2015 were agreed and signed as a true record.

3 Matters Arising

The mobile phone for the IBD nurse has been actioned

4 Chairman's report

Dr Wyke presented his report of the past year DDF activities and ended by thanking everyone who has supported the DDF in fund raising. He highlighted the difference it makes to the services offered to patients and families.

A full copy of his report will be distributed with the minutes.

5 Treasurer's report

The Treasurer, Mrs Judith Steward, presented the accounts for the financial year ending on 31 March 2016. These had been audited by Ian Nichol, of Francis Clarks Accountants. She reported that the accountants had waived the audit fee as a donation to the DDF charity. This is much appreciated by the DDF.

At the end of the financial year the balance in the Community Account was £8401.29 and the Tracker Account £103,431.01 totalling £111,832.30.

Since March 31 other income has been generated from the

Grand Draw, over £535 The Gilbert and Sullivan Evening raised £271.20. Street collections in Woodbridge and Felixstowe raised £245.78 and £130.60 respectively.

The Co-op token scheme raised £600.

The Treasurer has applied to Tesco Martlesham token scheme for the DDF and also for a draw prize

There is a carrier bag scheme which would require a named project or piece of equipment. Mrs Wilding to email the information to Dr Wyke

Buckets have been purchased for the ITFC collection but require DDF logo to be added

Mrs Steward reported that consideration needs to be given to splitting the funds in the tracker account as the FSA now only guarantees compensation up to £75,000

The Chairman thanked the Treasurer for her report and added a special thank you for all her hard work during the past year.

6 Trustees

It was agreed to re-appoint the currently serving Trustees:

Dr John Wyke, Dr Yin Miao, David Lowe, Mr Michael Crabtree,

7 Shopping List

Funding for research

Mr Thomas Groot-Wassink reported back on DDF funded research into risk factors for anastomatic leakage after colorectal resection and analysis of over 17,000 patients. (The research was published in the Colorectal Disease Journal dated 20 July 2016)

He reported that further research into the +ve and -ve effects of giving oral antibiotics for 24 hours would be invaluable as oral antibiotics have been found to have a positive effect

It was agreed to provide £1500 for this further research

Nurse Training – It was agreed to set £5000 aside for this.

A possible project would be the identification of patients with advanced liver disease in the community using a portable ultrasound and fibroscan. These patients are often unidentifiable in advance.

Dinamap - Dr Yin Miao requested the purchase of 3 Dinamap blood pressure monitoring machines and possible future purchase of more pulse oximeters

A discussion ensued as to whether the hospital should accept responsibility for basic equipment like these and DDF be involved with new innovations. For future consideration.

Monitor and pump - Dr Yin Miao requested that the DDF purchase a monitor and pump costing £15,000 for the use of anaesthetists in theatre.

A further discussion ensued re whether IHT should pay for these essential types of equipment. The Trust has already bought 30 of these for theatre. If purchased, the item would be used once every 14 days. To be for future consideration

8 Future Events

Chinese Meal – This has been booked for Wednesday 8th February 2017 at Mr Wings in Ipswich. Seating for 50-75.

£10 deposit required in advance.

Quiz and Grand Draw – These have been booked for Friday 31st March 2017. Grand Draw to be drawn at the Quiz night
Further details re events to be published in the DDF newsletter

ITFC Collection -DDF Collection at ITFC has been agreed for Tuesday 04 April 2017 between 18.15 and 19.45

Volunteers are needed to man the collection buckets

Street Collections in Woodbridge have in the past been held on a Friday but it has been suggested that a change to a Saturday might be more profitable

Other suggestions for Future Consideration:

- Golf Tournament
 - Draws – To increase to 2 Draws a year as was done in the past. This was not agreed due to current financial climate
 - Curry evening in the Autumn
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 - To hand out leaflets in ward/clinic
- There was a discussion re having a collection box/bucket in clinic but this would not be supported by The Ipswich Hospital management
- Street Collection inside M&S
 - An evening at the Catering Students Restaurant at Suffolk College as the food is very reasonable and an extra charge for charity can be levied.

Action Judith Steward

- Sponsored London Cycle ride for DDF

- Texted Donations
 - Adnams 'round up' scheme
- Action Dr Wyke

9 AOB

There was no further business to discuss

10 Date of next meeting

The date of the next AGM to be arranged later in the year

The date of the next planning meeting is Wednesday,

08 March, at 18.30pm in the Endoscopy Unit

Signed.....(Chairman)

Dated